

F.No. MEF(NAEB): 1-5/2012-B-IV
Government of India
Ministry of Environment & Forests
National Afforestation & Eco-Development Board
7th Floor, Paryavaran Bhawan, CGO Complex
Lodhi Road, New Delhi – 110 510

Dated : 21.03.2013

To

The Principal Pay & Accounts Officer
Ministry of Environment & Forests
CGO Complex, Lodhi Road
New Delhi – 110 510

Subject: Sanction of Project under the National Afforestation Programme Scheme for implementation by **State Forest Development Agency (SFDA) Nagaland** – Approval of **Additional Advance Work Programme** and payment sanction during 2012-13.

Sir,

I am directed to convey the sanction of the President of India to the release of **Rs.1,30,30,000/- (Rupees one crore thirty lakh and thirty thousand only)** towards Grants-in-Aid to SFDA Nagaland project under the National Afforestation Programme Scheme for the financial year 2012-13 Plan Non-Recurring. The project shall be implemented by the SFDA Nagaland for carrying out **2095 ha additional advance work** during 2012-13 at a total project cost of **Rs.130.30 lakh (Rupees one crore thirty lakh and thirty thousand only)**. The FDA-wise approved work programme of Additional Advance Work for SFDA Nagaland is given in **Annexure**.

2. The grants-in-aid will be regulated in accordance with the provisions contained in the Guidelines of Ministry of Environment & Forests, Government of India, New Delhi. The Grants-in-Aid is also subject to the Chapter 9 of the General Financial Rules, 2005, as amended from time to time, read with the Government of India's decisions incorporated there-under, and any other guidelines which may be issued in this regard, and in particular to the following conditions:-

- (i) All relevant information and documents/ certificates as required under NAP Guidelines have been received.
- (ii) The pattern of assistance of rules governing such grants-in aid have received the approval of the Ministry of Finance, as required under Govt. of the Decision No.(1) under DFPR – Rules 20.
- (iii) No staff is to be provided specifically for the scheme.
- (iv) Assets acquired wholly or substantially out of Government Grants shall not be disposed off without obtaining the prior approval of the sanctioning authority of Grants-in Aid.
- (v) The Accounts of Nagaland SFDA shall be audited by C&AG or by any person authorized by him on his behalf in accordance with the provisions laid down in section 14 of the C&AG(DPC)1971 as amended from time to time.
- (vi) The Accounts of Nagaland SFDA shall be open for inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of C&AG (DPC) Act 1971 and Internal Audit Party by the Principal Accounts Office of the Ministry or Department whenever it is called upon to do so.
- (vii) The Nagaland SFDA shall furnish Utilization Certificate alongwith its request for release of Grants-in Aid certifying that the fund released to them for which Utilization Certificates has been issued has been utilized exclusively in pursuance of objectives envisaged in the Rules/ Memorandum of Nagaland SFDA and that the Grant shall be spent with the extant instruction/ rules and with the approval of competent authority in each case.
- (viii) Performance cum achievement report of Nagaland-SFDA shall be furnished within prescribed time limit.
- (ix) Noted at **Sl.No. 17** in the Register of Grants.

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- (x) Nagaland SFDA will spend Grants-in Aid exclusively in pursuance of the objectives envisaged in Rules/Memorandum of Nagaland SFDA, for the purpose it is being sanctioned.
- (xi) Grants-in Aid to Nagaland SFDA is subject to the Economy Instruction issued from time to time by the Ministry of Finance or by any Competent Authority so designated.
- (xii) Grants-in Aid shall be utilized before the end of the current financial year 2012-13 and unspent balance, if any, will be refunded by Nagaland SFDA to the Government of India.
- (xiii) Nagaland SFDA will maintain and will present their annual accounts in the standard format as required under GFR 209(xiii).
- (xiv) In case of Non-recurring Grant for specified object :-
 - a. Nagaland SFDA will have to spend the amount sanctioned to them upto 31.03.2013.
 - b. Utilization Certificate of Grants-in Aid sanctioned during the year 2012-13 from Nagaland SFDA would have to be submitted as required under GFR 202(1) read with the Form GFR 19-A.

3. SFDA will take necessary steps to ensure the minimum survival of plants after planting under the NAP Scheme from the end of 1st to fifth year as fixed for various FDAs vide our O.M.No.8-1/2005-B-I dated 26.11.2009 and 16.12.2009.

4. The expenditure involved will be met from within the Sanctioned Budget Grant under No. 30 Ministry of Environment & Forests, Major Head 2406.04.101.08.00.31 Grants-in Aid for the year 2012-13 (Plan).

5. The Drawing & Disbursing Officer (NAEB), Ministry of Environment & Forests is hereby authorized to prepare and submit bill for this payment to Pay and Account Officer, Ministry of Environment and Forests, New Delhi, who will direct Union Bank of India Sunder Nagar, New Delhi to make the payment electronically i.e. through CBS/RTGs to State Forest Development Agency (SFDA), Nagaland whose bank details are as given below:

Name and Address of SFDA	Name of Bank where A/c of SFDA held	Name and complete address of the bank branch	IFSC/MICR Code/ Bank Branch Code	Type of Account	Account No.
Nagaland State Forest Development Agency, Kohima	State Bank of India	State Bank of India, Lerie Branch, Kohima, Nagaland	SBIN 0008306	-	3126412 9423

6. The project will be implemented by the implementing agency in the identified area only strictly as per the Revised Operational Guidelines-2009 of National Afforestation Programme Scheme including the following:-

- a) The funds received by the SFDA from NAEB shall be deposited in its exclusive and separate current account in a Nationalised Bank, which would be operated jointly by its Chairperson and the Member Secretary.
- b) The SFDA shall transfer the full amount earmarked for all FDAs within 7 days of receipt of funds from the NAEB, MoEF based on the approved work programme.
- c) The funds received by the FDA from SFDA shall be deposited in its exclusive and separate current account in a Nationalised Bank, which would be operated jointly by its Chairperson and the Member Secretary. If the stipulation regarding joint signatures of the CEO and the Chairperson is found to cause undue delay in banking transactions especially in cases where the headquarters of the Chairperson and CEO are quite far apart, the SFDA may devise a mechanism to overcome the problem, ensuring adequate accountability at the same time.
- d) The FDA shall release the amount for all the JFMCs/EDCs by ECS or demand draft within 15 days of receipt of funds from the SFDA based on the fund requirement, progress of implementation and utilized of earlier releases.
- e) The respective JFMCs/ EDCs shall deposit the funds thus received from the FDA in their exclusive and separate account in a Nationalised Bank/ a Cooperative Bank or a Post Office, which would be jointly operated by the President and the Member Secretary.

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- f) Each JFMC/ EDC shall submit a quarterly statement of accounts and progress of works carried out by them to the FDA.
- g) The FDA shall submit a comprehensive annual report on the progress of works and utilized of funds in respect of all JFMCs/ EDCs to the respective State Forest Development Agency. However, these details have to be furnished by the FDA each time they seek for release of the next instalment of funds under the project.
- h) The Project shall be implemented in the areas as indicated in the project proposal and approved by the NAEB, MoEF.
- i) The interest amount if any, accrued on the deposits of these funds shall be treated as part of the SFDA's additional resources and would be adjusted towards further instalments of the grant.
- j) The funds released under the scheme shall be subject to audit by the Comptroller and Auditor General of India or his 20 nominated officer. Any other agency/ officer (s) utilized by NAEB shall have the right of access to the books and accounts of the SFDA/ FDA/JFMCs and EDCs for the funds received under the project.
- k) The SFDA shall be responsible for guidance, coordination, supervision, periodical reporting and monitoring the implementation of the project by their constituent FDAs/JFMCs/ EDCs. The project shall be monitored periodically by the respective State Forest Department and the officials of NAEB, MoEF and all assistance for this purpose will be rendered by the SFDA.
- l) The project should be completed within the approved project period. The SFDA shall furnish 2 copies of detailed report to NAEB as per the format prescribed by NAEB within two months of completion of the project.
- m) NAEB reserve the right to terminate the grant at any stage if it is convinced that the grant has not been properly utilized or appropriate progress has not been made.
- n) In case the FDA fails to execute the project within the stipulated time, including such extensions as may be granted by NAEB, NAEB may, in its discretion, require the SFDA to refund the grant in whole or in such part on account of the FDA along with interest thereon as NAEB may specify.
- o) There will be no diversion of funds from one FDA to another FDA or one JFMC/ EDC to another save in exceptional circumstances and with the prior approval of NAEB.
- p) The SFDA will submit non-diversion and non-embezzlement certificate each time a request for release of grant is made to NAEB.
- q) The auditing of accounts of the SFDA/FDAs will have to be carried out through a reputed Chartered Accountant who is also on the panel of C&AG.
- r) The SFDA shall also submit a certificate to the effect that all conditions laid down in the guidelines and the sanction order are being followed each time a request for release of grant is made to NAEB.
- s) FDA/ JFMCs will maintain a record of all assets created under the project as per GFR 151.
- t) Contractors / middlemen/ intermediate agencies are not permitted to be engaged for execution of any of the works under the scheme so that full benefit of wages to be paid reach the workers.
- u) Except for supervening impossibilities, the Chairperson and the Member Secretary of the SFDA/FDA shall be solely responsible and accountable for successful implementation of the project.

7. The payment sanctioned above is provisional. The final adjustment will be made after receipt of the item wise physical and financial Progress Report, utilization certificate and Audited Expenditure figures from the implementing agency before next release. The Progress Report of each quarter is to be sent regularly.

8. The implementing agency is requested to ensure that the Central assistance being released will be gainfully utilized in furtherance of the approved work programme without any time overrun under the project/scheme. The proposed area coverage under the work programme should not be over-lapping with any other Central/State scheme and there should be no duplication of central / external assistance in any case.

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9. The implementation of the project and maintenance of plantations raised there under that spill over to the next year shall be the responsibility of the State Government unless the NAP scheme is continued.

10. The SFDA, Nagaland needs to implement the programme of additional advance work in the new area strictly as per the Geo-references (Longitude – Latitude) submitted alongwith the project proposal for 2012-13 (copy enclosed).

11. The sanction issues under the power delegated to the National Afforestation & Eco-Development Board and with the concurrence of the Finance Division vide their Dy.No.798/Dir(FF)/2013 dated 20.03.2013.

Yours faithfully,



(N.C. Saravanan)

Assistant Inspector General of Forests

Encl.: as above.

Copy to:-

1. The Principal Chief Conservator of Forests, Government of Nagaland, Kohima. The SFDA Nagaland may ensure that:
 - a. The Independent 3rd party evaluation of the National Afforestation Programme (NAP) scheme for the 11th Plan should be completed before 31.03.2013.
 - b. The SFDA may furnish the information regarding the progress achieved on digitization of forest boundary as per format on or before 31.3.2013.
2. The Secretary, Forest Department, Government of Nagaland, Kohima.
3. The Secretary, Finance Department, Government of Nagaland, Kohima.
4. The Secretary, Planning Department, Government of Nagaland, Kohima.
5. The Accountant General (A&E), Government of Nagaland, Kohima.
6. The Chief Conservator of Forests (Central), Regional Office MoEF, NEHU, Shillong.
7. The Chief Conservator of Forests (P&D)/ Nodal Officer of NAP, Government of Nagaland, Kohima.
8. The Chief Executive Officer, All concerned FDAs in Nagaland.
9. Principal Director (Audit), Scientific Department, AGCR Building, New Delhi-2.
10. The Coordinator, Regional Centre of NAEB, North Eastern Hill University, Shillong-793014.
11. I.G.F.(NAEB),
12. The Dir(IFD), MoEF.
13. The US (IFD), NAEB.
14. The Accounts Officer (Cash), NAEB – (2 copies).
15. AC(F) (B-II), NAEB
16. DPA, NAEB/ DEO 'A' (B-VII) for updation on website of NAEB.
17. Budget and Accounts Division, Ministry of Environment & Forests, New Delhi.
18. NIC, MoEF, New Delhi with request to upload the Geo-references of plantation sites proposed for additional advance work during 2012-13 (copy enclosed).
19. Sanction Folder/ Guard File.



(Rajesh Kumar)

Technical Officer (Forestry)

Details of 2012-13

1.	Total Approved Revised Project Cost of Additional Advance work (@ wage rate of Rs.100/- per day)	Rs.130.30 lakh
2.	Amount being released during 2012-13	Rs.130.30 lakh

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