

No.MEF(NAEB):9-1/2010-B-II  
Government of India  
Ministry of Environment & Forests  
National Afforestation & Eco-Development Board  
Paryavaran Bhawan, CGO Complex  
Lodhi Road, New Delhi – 110 510

Dated : 14/09/2010

To

The Principal Pay & Accounts Officer,  
Ministry of Environment & Forests  
CGO Complex, Lodhi Road  
NEW Delhi – 110 510.

Subject: Sanction of Project under the National Afforestation Programme Scheme for implementation by **State Forest Development Agency (SFDA) Haryana** – Approval of work-programme and payment sanction during 2010-11 - 1st instalment reg.

Sir,

I am directed to convey the sanction of the President of India to the release of **Rs.1115.00 lakhs (Rupees eleven crore and fifteen lakhs only)** as first instalment towards Grants-in-Aid to SFDA Haryana project under the National Afforestation Programme Scheme for the financial year 2010-11 Plan Non-Recurring. The project shall be implemented by the SFDA Haryana through **893 VFCs** for carrying out 5076 ha creation and maintenance of plantation at a total cost of **Rs.2231.67 lakh (Rupees twenty two crore, thirty one lakhs and sixty seven thousand only)** for the year 2010-11. The approved Work Programme of the project is given in **Annexure-I**.

2. All relevant information and documents/certificates as required under NAP have been received. The pattern of assistance of rules governing as per revised operational guidelines have received as per approval of the Ministry of Finance. Utilisation Certificates in Form GFR 19-A will be obtained from implementing agency before release of 2<sup>nd</sup> installment against out of consolidated previous release as per the revised operational guidelines 2009 including interest.

3. Statement showing amount of FDA-wise unspent balance is enclosed as Annexure-II. The unspent balance of Rs.226.71 lakhs is taken into account in the Committed liabilities and sanctioned work programme.

4. Grants-in-aid will be regulated in accordance with the provisions contained in the Guidelines of Ministry of Environment & Forests, Government of India, New Delhi. The Grants-in-Aid is also subject to the Chapter 9 of the General Financial Rules, 2005, as amended from time to time, read with the Government of India's decisions incorporated there-under, and any other guidelines which may be issued in this regard, and in particular to the following conditions:-

- (i) All relevant information and documents/ certificates as required under NAP Guidelines have been received.
- (ii) The pattern of assistance of rules governing such grants-in aid have received the approval of the Ministry of Finance, as required under Govt. of the Decision No.(1) under DFPR – Rules 20.
- (iii) No staff is to be provided specifically for the scheme.
- (iv) Assets acquired wholly or substantially out of Government Grants shall not be disposed off without obtaining the prior approval of the sanctioning authority of Grants-in Aid.
- (v) The Accounts of Haryana SFDA shall be audited by C&AG or by any person authorized by him on his behalf in accordance with the provisions laid down in section 14 of the C&AG(DPC)1971 as amended from time to time.
- (vi) The Accounts of Haryana SFDA shall be open for inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of C&AG (DPC) Act 1971 and Internal Audit Party by the Principal Accounts Office of the Ministry or Department whenever it is called upon to do so.

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- (vii) The Haryana SFDA shall furnish Utilization Certificate alongwith its request for release of Grants-in Aid certifying that the fund released to them for which Utilization Certificates has been issued has been utilized exclusively in pursuance of objectives envisaged in the Rules/ Memorandum of Haryana SFDA and that the Grant shall be spent with the extant instruction/ rules and with the approval of competent authority in each case.
- (viii) Performance cum achievement report of Haryana SFDA shall be furnished within prescribed time limit.
- (ix) Noted at **Sl.No.9** in the Register of Grants.
- (x) Haryana SFDA will spend Grants-in Aid exclusively in pursuance of the objectives envisaged in Rules/Memorandum of Haryana SFDA, for the purpose it is being sanctioned.
- (xi) Grants-in Aid to Haryana SFDA is subject to the Economy Instruction issued from time to time by the Ministry of Finance or by any Competent Authority so designated.
- (xii) Grants-in Aid shall be utilized before the end of the current financial year 2010-11 and unspent balance, if any, will be refunded by Haryana SFDA to the Government of India.
- (xiii) Haryana SFDA will maintain and will present their annual accounts in the standard format as required under GFR 209(xiii).
- (xiv) In case of Non-recurring Grant for specified object :-
- Haryana SFDA will have to spend the amount sanctioned to them upto 31.03.2011.
  - Utilization Certificate of Grants-in Aid sanctioned during the year 2010-11 from Haryana SFDA would have to be submitted as required under GFR 202(1) read with the Form GFR 19-A.

4. SFDA will take necessary steps to ensure the minimum survival of plants after planting under the NAP Scheme from the end of 1st to fifth year as fixed for various FDAs vide our O.M.No.8-1/2005-B-I dated 26.11.2009 and 16.12.2009.

5. The expenditure involved will be met from within the Sanctioned Budget Grant under No. 30 Ministry of Environment & Forests, Major Head 2406.04.101.08.00.31 Grants-in Aid for the year 2010-11 (Plan).

6. The Drawing & Disbursing Officer (NAEB), Ministry of Environment & Forests is hereby authorized to prepare and submit bill for this payment to Pay and Account Officer, Ministry of Environment and Forests, New Delhi, who will direct **Union Bank of India Sunder Nagar, New Delhi to make the payment electronically i.e. through CBS/RTGs to State Forest Development Agency (SFDA), Haryana** whose bank details are as given below :

Name and Address of SFDA	Name of Bank where A/c of SFDA held	Name and complete address of the bank branch	IFSC/MICR Code/ Bank Branch Code	Type of Account	Account No.
State Forest Development Agency Haryana	Union Bank of India	Union Bank of India, Panchkula, SCO 387 Sector 8, Panchkula-134 109	UBIN 0549932	Saving	499302010010465

7. The project will be implemented by the implementing agency in the identified area only strictly as per the Revised Operational Guidelines-2009 of National Afforestation Programme Scheme including the following:-

- The funds received by the SFDA from NAEB shall be deposited in its exclusive and separate current account in a Nationalised Bank, which would be operated jointly by its Chairperson and the Member Secretary.
- The SFDA shall transfer the full amount earmarked for all FDAs within 7 days of receipt of funds from the NAEB, MoEF based on the approved work programme.
- The funds received by the FDA from SFDA shall be deposited in its exclusive and separate current account in a Nationalised Bank, which would be operated jointly by its Chairperson and the Member Secretary. If the stipulation regarding joint signatures of the CEO and the

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Chairperson is found to cause undue delay in banking transactions especially in cases where the headquarters of the Chairperson and CEO are quite far apart, the SFDA may devise a mechanism to overcome the problem, ensuring adequate accountability at the same time.

- d) The FDA shall release the amount for all the JFMCs/EDCs by ECS or demand draft within 15 days of receipt of funds from the SFDA based on the fund requirement, progress of implementation and utilisation of earlier releases.
- e) The respective JFMCs/ EDCs shall deposit the funds thus received from the FDA in their exclusive and separate account in a Nationalised Bank/ a Cooperative Bank or a Post Office, which would be jointly operated by the President and the Member Secretary.
- f) Each JFMC/ EDC shall submit a quarterly statement of accounts and progress of works carried out by them to the FDA.
- g) The FDA shall submit a comprehensive annual report on the progress of works and utilisation of funds in respect of all JFMCs/ EDCs to the respective State Forest Development Agency. However, these details have to be furnished by the FDA each time they seek for release of the next instalment of funds under the project.
- h) The Project shall be implemented in the areas as indicated in the project proposal and approved by the NAEB, MoEF.
- i) The interest amount if any, accrued on the deposits of these funds shall be treated as part of the SFDA's additional resources and would be adjusted towards further instalments of the grant.
- j) The funds released under the scheme shall be subject to audit by the Comptroller and Auditor General of India or his 20 nominated officer. Any other agency/ officer (s) authorised by NAEB shall have the right of access to the books and accounts of the SFDA/ FDA/JFMCs and EDCs for the funds received under the project.
- k) The SFDA shall be responsible for guidance, coordination, supervision, periodical reporting and monitoring the implementation of the project by their constituent FDAs/JFMCs/ EDCs. The project shall be monitored periodically by the respective State Forest Department and the officials of NAEB, MoEF and all assistance for this purpose will be rendered by the SFDA.
- l) The project should be completed within the approved project period. The SFDA shall furnish 2 copies of detailed report to NAEB as per the format prescribed by NAEB within two months of completion of the project.
- m) NAEB reserve the right to terminate the grant at any stage if it is convinced that the grant has not been properly utilised or appropriate progress has not been made.
- n) In case the FDA fails to execute the project within the stipulated time, including such extensions as may be granted by NAEB, NAEB may, in its discretion, require the SFDA to refund the grant in whole or in such part on account of the FDA along with interest thereon as NAEB may specify.
- o) There will be no diversion of funds from one FDA to another FDA or one JFMC/ EDC to another save in exceptional circumstances and with the prior approval of NAEB.
- p) The SFDA will submit non-diversion and non-embezzlement certificate each time a request for release of grant is made to NAEB.
- q) The auditing of accounts of the SFDA/FDAs will have to be carried out through a reputed Chartered Accountant who is also on the panel of C&AG.
- r) The SFDA shall also submit a certificate to the effect that all conditions laid down in the guidelines and the sanction order are being followed each time a request for release of grant is made to NAEB.
- s) FDA/ JFMCs will maintain a record of all assets created under the project as per GFR 151.
- t) Contractors / middlemen/ intermediate agencies are not permitted to be engaged for execution of any of the works under the scheme so that full benefit of wages to be paid reach the workers.
- u) Except for supervening impossibilities, the Chairperson and the Member Secretary of the SFDA/FDA shall be solely responsible and accountable for successful implementation of the project.

8. The Implementing agency is requested to submit the FDA wise consolidated Utilization Certificates with interest before the release of second installment.

9. The payment sanctioned above is provisional. The final adjustment will be made after receipt of the item wise physical and financial Progress Report, utilization certificate and Audited Expenditure figures from the implementing agency. The Progress Report of each quarter is to be sent regularly.

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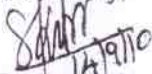
10. The implementing agency is requested to ensure that the Central assistance being released will be gainfully utilised in furtherance of the approved work programme without any time overrun under the project/scheme. The proposed area coverage under the work programme should not be over-lapping with any other Central/State scheme and there should be no duplication of central / external assistance in any case.

11. The implementation of the project and maintenance of plantations raised thereunder that spill over to the next year shall be the responsibility of the State Government unless the NAP scheme is continued.

12. The details of the work to be taken up under Entry Point Activities alongwith the costing of the same may be provided to the sanctioning authority before taking up the works. **It may ensure that Soil Moisture Conservation, Entry Point Activities, Awareness Raising, Fencing, Training and Capacity Building, Value Addition and Marketing of Forest Produce etc. should be carried and conducted by Forest Development Agency as per verifiable and vouchable schedule.**

13. The sanction issues under the power delegated to the National Afforestation & Eco-Development Board and with the concurrence of the Finance Division vide their Dy.No.74/IFD/2010-11 dated 09.09.2010.

Yours faithfully,

  
(N.C. Sarvahan)

Assistant Inspector General of Forests

**Copy to :-**

1. The Principal Chief Conservator of Forests, Government of Haryana, Van Bhawan, Secto-6, C-18, Panchkula.
2. The Secretary, Forest Department, Government of Haryana, Chandigarh.
3. The Secretary, Finance Department, Government of Haryana, Chandigarh.
4. The Secretary, Planning Department, Government of Haryana, Chandigarh.
5. The Chief Conservator of Forests, Government of Haryana, Chandigarh.
6. The Accountant General (A&E), Government of Haryana, Chandigarh.
7. The Chief Conservator of Forests/ Nodal Officer(SFDA), Government of Haryana, Chandigarh.
8. The Chief Conservator of Forests(Central), Regional Office MoEF, Chandigarh.
9. The Coordinator, Regional Centre for NAEB, Agricultural finance Corporation Ltd., B-1/9, Community Centre, Janak Puri, New Delhi.
10. Principal Director (Audit), Scientific Department, AGCR Building, New Delhi-2.
11. I.G.F.(NAEB).
12. The US (IFD), NAEB.
13. The Accounts Officer(Cash), NAEB - (2 copies).
14. Budget and Accounts Division, Ministry of Environment & Forests, New Delhi.
15. T.O. (B-II), NAEB 16. DPA, NAEB
16. Sanction Folder/ Guard File.

  
(R.C. Meena)

Technical Officer(Gr.I)

**Details of 2010-11**

Total Approved Project Cost (@ wage rate of Rs.162/- per day)	Rs.2231.67 lakhs
Amount being released as 1st Installment	Rs.1115.00 lakh

## ANNEXURE-I

Approved Work Programme for 2010-11

Central Sector Scheme "National Afforestation Programme" (NAP)

Agency - State Forest Development Agency, Haryana

State: Haryana

Total Cost: 2231.67 lakhs

(Rs. In lakhs)

Approved Wage rate : Rs. 162

Sl. No.	Item of work	Rate (in Rs.)	Physical & Financial target/outlay for 2010-11		Committ. Liability	Total req. 2010-11
			Phy.	Fin.		
1	2	3	4	5		
1	Aided Natural Regeneration (200 plants/ha.)	9750				
	Admissible Rate:	21060				
	a) Advance Work:	8663	0	0.00		0.00
	b) Creation:	7039	675	47.51		47.51
	b) Maintenance I Year	2654	1339	35.54		35.54
	II Year	1759	625	10.99		10.99
	III Year	945	519	4.90		4.90
	Subtotal :	21060	3158	98.94	0	98.94
2	Artificial Regeneration (1100 plants/ha.)	17100				
	Admissible Rate:	36936				
	a) Advance Work:	15050	0	0.00		0.00
	b) Creation:	13039	3961	516.47		516.47
	b) Maintenance I Year	3924	4850	190.31		190.31
	II Year	2889	3600	104.00		104.00
	III Year	2034	1871	38.06		38.06
	Subtotal :	36936	14282	848.84	0	848.84
3	Mixed Plantation (1100 plants/ha.)	17100				
	Admissible Rate:	36936				
	a) Advance Work:	17084	0	0.00		0.00
	b) Creation:	10905	290	31.62		31.62
	b) Maintenance I Year	4030	915	36.87		36.87
	II Year	3107	650	20.20		20.20
	III Year	1810	125	2.26		2.26
	Subtotal :	36936	1980	90.95	0	90.95
4	Pasture Development (400 plants/ha.)	11100				
	Admissible Rate:	23976				
	a) Advance Work:	6863	0	0.00		0.00
	b) Creation:	9920	150	14.88		14.88
	b) Maintenance I Year	5072	400	20.29		20.29
	II Year	1402	0	0.00		0.00
	III Year	719	0	0.00		0.00
	Subtotal :	23976	550	35.17	0	35.17
5	Regeneration of Peennial Hrs. (2000 plants/ha.)	20400				
	Admissible Rate:	44064				
	a) Advance Work:	20000	0	0.00		0.00
	b) Creation:	13009	0	0.00		0.00
	b) Maintenance I Year	5327	8	0.43		0.43
	II Year	3525	0	0.00		0.00
	III Year	2203	0	0.00		0.00
	Subtotal :	44064	8	0.43	0	0.43
	Total works :		19978	1074.33	664.67	1739.00
6	Soil & Moisture Conservation (15% of plantation cost)			172.29		172.29
7	Entry Point Activities			90.67		90.67
8	Awareness Raising (1% of plantation cost)			11.48		11.48
9	Microplanning (2% of plantation cost)			22.97		22.97
10	Fencing (upto 5% of plantation cost)			57.43		57.43
11	Monitoring and Evaluation (2%)			22.97		22.97
12	Overheads (10% of plantation cost)			114.86		114.86
	Subtotal :			492.67		492.67
	Grand Total :		19978	1567.00	664.67	2231.67
	Unspent Balance of Rs. 226.71 has been adjusted from the committ. liability (891.36-226.71)					2231.67
	Amount proposed for total outlay					2231.67

\* Committed liability of Rs.664.67 lakhs (Rs.891.36 minus unspent balance of Rs.226.71 lakhs)

(R.C. Meena)  
Technical Officer (G.I)

SFDA Haryana

## Status of FDA showing amount sanctioned, amount released and committed liability

Annexure-II

Sl.No.	Name of FDA	Sanctioned Outlay	Amount Released	Difference of Column (3-4) 5	Committed Liability as claimed by FDA 6	Proposed by NAEB 7	Unspent Balance 8	(Rs. in lakhs)	
								Proposed Liability 9 (7-8)	Comm. Liability
1	Rohtak	119.2	97.80	21.40	0.00	0.00	46.47		-46.47
2	Sonapat	354.78	200.00	154.78	154.78	154.78	0		154.78
3	Karnal	207.65	165.00	42.65	51.22	46.18	5.04		41.14
4	Panipat	89.23	87.24	1.99	0.00	0.00	8.73		-8.73
5	Jhajjar	266.25	238.00	28.25	39.07	39.07	1.64		37.43
6	Jind	178.56	142.00	36.56	36.56	36.56	3.59		32.97
7	Bhiwani	354.9	200.00	154.90	154.91	154.90	3.63		151.27
8	Fatehabad	118.66	88.00	30.66	32.74	30.66	2.08		28.58
9	Hissar	61.05	49.00	12.05	48.78	12.05	35.54		-23.49
10	Sirsa	207.75	165.00	42.75	0.00	0.00	86.74		-86.74
11	Kurushetra	143.14	100.00	43.14	43.14	43.14	0		43.14
12	Yamunanagar	218.84	174.00	44.84	0.00	0.00	0.01		-0.01
13	Morni-Pinjore	387.72	200.00	187.72	187.72	187.72	0.62		187.10
14	Kaithal	249.88	199.00	50.88	50.88	50.88	0.64		50.24
15	Ambala	225.45	190.00	35.45	35.45	35.45	3.33		32.12
16	Gurgaon	150.64	29.56	121.08	141.86	99.99	3.1		96.89
	Faridabad								0.00
	<b>Total</b>	<b>3333.70</b>	<b>2324.60</b>	<b>1009.10</b>	<b>977.11</b>	<b>891.38</b>	<b>226.71</b>	<b>25.55</b>	<b>664.67</b>

## FDA WISE APPROVED WORK PROGRAMME FOR 2010-11

Sl.No.	Name of FDA	Committed Liability	Unspent Balance	Plantation Cost	Sanction Work Prog. (3+5-4)	Amount Released
1	2	3	4	5	6	7
1	Rohtak	0.00	46.47	77.31	30.84	15.00
2	Sonipat	154.78	0	134.32	289.10	144.00
3	Karnal	46.18	5.04	65.97	107.11	52.26
4	Panipat	0.00	8.73	82.68	73.95	36.00
5	Jhajjar	39.07	1.64	4.00	41.43	20.00
6	Jind	36.56	3.59	124.29	157.26	78.00
7	Bhiwani	154.90	3.63	168.08	319.35	155.00
8	Fetahabad	30.66	2.08	91.17	119.75	59.00
9	Hissar	12.05	35.54	26.97	3.48	1.74
10	Sirsa	0.00	86.74	230.46	143.72	71.00
11	Kurushetra	43.14	0	84.86	128.00	63.00
12	Yamunanagar	0.00	0.01	129.73	129.72	64.00
13	Morni-Pinjore	187.72	0.62	115.08	302.18	151.00
14	Kaithal	50.88	0.64	124.20	174.44	87.00
15	Ambala	35.45	3.33	82.54	114.66	57.00
16	Gurgaon	99.99	3.1	25.34	122.23	61.00
17	Faridabad		25.55		-25.55	
	<b>Total</b>	<b>891.38</b>	<b>226.71</b>	<b>1567.00</b>	<b>2231.67</b>	<b>1115.00</b>

